NOTES OF THE 57th JACoW BOARD OF DIRECTORS MEETING

Tuesday, April 18, 2023

This meeting was held via Zoom

Present: Meghan McAteer (Chair), Rob Apsimon (Co-Chair), Jana Thomson (Coordinator), Thakonwat (Director), Johan Olander (Director)

Absent: Volker Schaa (Director)
Rob Apsimon left early

Start: 15:00 (Europe)

IPAC'23 logistics

(SHM topics, reports to EPS-AG, Stakeholders' reception, Board Meeting)

JACoW Board Meeting: We will have the ability for JBoD members who are not able to attend IPAC to join by Zoom.

Stakeholders Meeting: There was discussion amongst the JBoD of what the content will be that will be discussed with the Stakeholders at IPAC'23 meeting. We need to make clear requests for the support which the collaboration needs. We will present the events currently in the JACoW Series, a number that shows where there is an active editor, and non-active, OCs that are engaged (conferences, list by conference, not name). How to support getting them actively engaged, pointing out actual information of what is working and what is not working. These conferences that are not engaged are siphoning off our resources. We need a larger group of people being active. We want the reach of that room to support us, and to be aware of our strains, and help to guide us on solutions to ensure the longevity of JACoW. There is a risk of the longevity of the collaboration if we don't come up with a sustainability plan.

Chairs' Reception: We have no budget for it, Meghan asked EPS-AG if we could use some money for this.

A list of invitees needs to be created. **Action:** Meghan

A short report about the JACoW transition from SPMS to Indico will be given by Meghan to EPS-AG meeting during IPAC'23. They helped provide funds for the Indico transition so are interested in hearing about the results.

Status of 2022 conference proceedings (ECRIS)

A brief history of what has led to our concerns with ECRIS. The ECRIS community has not followed the prescribed JACoW formula, or Boundary Conditions (ie hasn't sent any representatives to Team Meetings, or any other training opportunities, in many years).   A PDF file was sent as a document ready to publish. They chose to request no Editorial support at the conference. No attendance at Team Meeting, and they have had no support from previous ECRIS editors. The Board has already spent considerable time and effort trying been left with how to deal with the ECRIS proceedings, how to manage the series. Most specifically how do deal with the ECRIS2022 proceedings that do not meet with our standards. Do we publish ECRIS2022, and how do we deal with this conference series in the long term. The Board decided not to focus so much on the history, rather how we can assist them with finding a way to help this series. Options are that they need to ensure that the budget for this conference is pre-populated with the financial support to send an editor to Team Meeting and a larger conference for training.
The IOC needs to be notified and expressed that the JACoW cannot manage the overhead.
It is not the role of JACoW to fix a proceedings, there are main issues that need to be addressed before it can be considered for publication. As a series they have consistently not abided by the boundary conditions of JACoW. There are no resources in the collaboration to fix this, it is founded to share the workload.

The Board also agreed that the ECRIS IOC is to be made aware of the situation. **Action**: Meghan sent an email to the ECRIS IOC informing them that the ECRISS'22 proceedings documents are not publishable in their current form, explaining the ongoing failures to meet the agreed-upon obligations which lead to this situation, and encouraging a conversation between ECRIS and JACoW so that they can participate in the collaboration more effectively in the future.

David had been the main point of contact with the ECRIS22 editors, spending considerable time trying to guide them through the process. He will inform them that the material they have provided is not publishable due to numerous issues (which he had explained to them in detail previously), and that we will send an email to the IOC to explain the situation.

Repository Management

The WG are looking for tangible project solutions, they have had meetings and have done brainstorming to help with decision making. They need a sandbox/test platform to test their platform ideas. They have reached out to CERN, but has thus far been declined a test platform.

Currently we use the Central Repository to Invite attendees by email to attend an event. There are security concerns with the current implementation, and to have this work in a similar way to how we have it now, we would need to create an interface to send messages, as this doesn't exist in Indico today. The Team recommends that start utilising the JACoW.org.

There are also concerns regarding the current Central Repository's longevity with Indico. Arguments for CERN to support both systems are becoming challenging, and we should work to consolidate this to one system or as small of a footprint that we can support. It has been

communicated that development on the Indico side to support a profile management system within Indico is not feasible, however this is pending confirmation.

The WG will draft a proposal for consideration of what they think could be done. Either one or two project proposals to be presented to the JBoD. **Action:** Johan

Publishing - deferred

We will invite Ivan to give us a quick report at IPAC23. **Action:** Meghan

List of active team members and available editors

Thaki - updates from about 20 people. A list of potential Editors, based on editors from IPAC'22 still based on IPACs. Potential editors from other conferences will be contacted and added on the list.

WiKi Content Manager

Stefano will help Petr, jointly to create a sandbox to work in. Petr will take the opportunity at IPAC to gather content for the Wiki. Technical information will be held in the GitHub location. User information will be on the WiKi.

JACoW Team Meeting

Jana has a meeting with Taiwan team on Sunday, April 23 to assist with Wiki JTM2023 built. Stefano has set up accounts for them, and an Indico page has been created for the program build.

JACoW Team Meeting 2023 - NSRRC: HsinChu, Taiwan

Ivan has set Jana and Ping-Shun as administrators. Jana has set the protection to allow for Rob Apsimon and Meghan McAteer to have manager access (required for building in Indico).

Coordinator position

Sustainability of this position is difficult with only the availability of 10-15% time.   Assistance from Board members is needed, and jobs distributed.   For this collaboration to run smoothly we require Stakeholders support. A major lab to support a person would be ideal.

End of meeting: 08:06 (PDT)