

NOTES OF THE 32nd JACoW BOARD OF DIRECTORS MEETING

Thursday, 22 October 2020

Present: Board of Directors: Ivan Andrian, David Button, Regis Neuenschwander, Johan Olander, Christine Petit-Jean-Genaz

Invited, but unable to attend: Todd Satogata

1. Testing of JACoW-Indico Fake Instance

Todd Satogata is unable to attend. A special zoom event might be organized if a new date may be found prior to the next BoD (27 November).

Action: Christine to contact Todd to explore another date.

2. Approval of the Notes of JBoDM31 and Pending Actions

On actions pending:

a)
From BoD29, 1.b) Status of Migration of SPMS Instances from FNAL to KEK

Action: Johan to prepare some proposals for discussion at BoD32.

This issue is discussed under item 3 of this Agenda.

b)
Item 4 on Chair's Report to Stakeholders – Action on BoD to review lists of Institute Stakeholders

Action: BoD Members to contact Chris before the end of this week with Stakeholders¹.

The Notes are approved without modification.

3. Status of Migration of SPMS Instances from FNAL to KEK

There were two issues for Johan's attention:

a) Recoverability of Old SPMS instances

Johan hasn't been able to speak with Volker directly concerning Volker's own store of SPMS instances of past, published events that will need to be prioritized and re-worked when ISSNs could be added. We need to explore backup solutions where JACoW IT people could have access to Volker's instances. Ivan feels we need to

persuade Volker to make at least the "current" JPSP scripts available.

b) WG on Scripting/Plugins for JACoW-Indico

In response to a question from Johan re the Indico interface/plugins, Ivan has no recent input. He suggests that Johan take this up directly with Adrian and/or Pedro Ferreira.

David mentions that Josh and Rosemary would like to be able to participate in this effort. He will point them in Johan's direction to be able to look at the scripts.

4. Report on Editing for IBIC'20

David reports that there are still a number of red dot papers to be finalized. He believes Gustavo has been out of action following surgery, hence the delay. He isn't sure about publication status but a number of the issues remain open.

In summing up, David repeats that remote and virtual editing is extremely difficult.

On plans for IPAC'21, Regis reports following a vote, this will now definitely be a virtual conference. They have not yet decided whether there would be a registration fee. Regis is trying to contact Todd to decide who might act as Scientific Secretary.

5. Follow up on contact with Liu Lin re. Improving JACoW Visibility at IPACCC and IUPAP

Chris reports on her zoom discussion with Liu Lin, who will be Chair of IPACCC after the 2020 delayed IPACCC meeting scheduled next week.

Following the problems that arose following FNAL's decision to cease JACoW/SPMS support, Chris was tasked to contact Liu Lin to argue the case of JACoW having a regular communication with the IPACCC to ensure JACoW's difficulties are properly appreciated at the highest level. She is preparing a few lines for Liu Lin to present to the IPACCC at its meeting on 27 October.

Ivan mentions he has been contacted simultaneously by Mike Seidel to invite him to attend next week's meeting.

¹ Following the BoD, Johan contacted Chris that the list for Sweden is OK. Chris contacted David to ask for comments re his suggestions: Rohan Dowd and Simone Richter.

6. AOB

JACoW-Indico Testing, Method of Work

Christine mentions her experience this morning when in anticipation of Todd's participation she began working on the "Introduction to SPMS" document to "translate" it into an "Introduction to JACoW-Indico". She encountered a number of question marks on procedures, for example, how to request a JACoW-Indico Instance (compared to how it was done with SPMS), how to send Announcements of Events via the Central Repository. These issues fall outside of JACoW-Indico testing, but they will need to be addressed as we move forward.

In the discussion it is agreed that our own documentation should link to any JACoW-Indico documentation already published by the Indico team. Our own tutorials should also, based on SPMS tutorials, provide the wider scope for JACoW organizers and newcomers to editing and address for example:

What: describe the task

When: explain when it is necessary, in chronological order of the organization of an event

Why: explain why the action is necessary

How: explain how it is done in JACoW-Indico

Our own documentation will also point to activities that take place outside of the tool, for example the future Plugins.

Ivan has some definite views on how to share documents and communications. He proposes that documents be shared on Elettra's "Cloud" and that Slack or some other communication channel be used. He will prepare some proposals on how to organize testing.

Christine for the time being would feel more comfortable by simply initiating her own effort (using her own Tutorials as the basis), sharing them with Todd as co-Leader on Admin/Scientific Secretary Tasks, and to work gradually towards Ivan's more "scientific" approach.

Ivan and Christine will continue the discussion offline.

7. Next BoD Meeting

The next BoD meeting will take place on:

27 November at 12:00 CET